



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, October 21, 2013 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVED:	11/18/2013

MEMBERS PRESENT

Florienda Scott-Cobb, Professional Member, **President**
Rochelle Mason, Professional Member, **Vice President**
Fran Franklin, Professional Member
Yen-Anh Gibson, Public Member
John Mucha, Professional Member
Kyla Teed, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

James Collins, Director
Patricia Davis-Oliva, Deputy Attorney General
Kay Warren, Deputy Director
Sandra Wagner, Administrative Specialist III
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Sandra Bisgood, Public Member, **Secretary**

ALSO PRESENT

ChaTanya Lankford, Pressley Ridge
Gail Levinson
John Shuford, NASW
Philip Thompson

CALL TO ORDER

Ms. Scott-Cobb called the meeting to order at 9:11 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the September 16, 2013, minutes for approval. Ms. Mason moved, seconded by Dr. Franklin, to approve the minutes with corrections. Motion unanimously carried.

NEW BUSINESS

Ratification of Applications to Sit for the ASWB Clinical Exam

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Sabah Altheblah. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Candace Andrews. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Henriette Gadegbeku-Morris. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Asia Jones. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Cassandra Meredith. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Arthur Nixon. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Emily Vera. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Kristen Woods. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Bethany Stewart. Motion unanimously carried.

Ratification of Applications for Licensure by Reciprocity

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application for licensure by reciprocity for Stacie Smith. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application for licensure by reciprocity for Marcelle Blair Hall. Motion unanimously carried.

Ratification of Application for Licensure by Examination

Ms. Mason moved, seconded by Dr. Franklin, to ratify the application for licensure by examination for Renee Benson. Motion unanimously carried.

Review of Application for Licensure by Examination (Full Board Review Needed)

Ms. Mason moved, seconded by Dr. Franklin, to approve the application for licensure by examination for Kathleen Killeen. Motion unanimously carried.

Review of Application for Licensure by Reciprocity (Full Board Review Needed)

Ms. Mason moved, seconded by Dr. Franklin, to approve the application for licensure by reciprocity for Joseph Honsberger. Motion unanimously carried.

Consideration of Consent Agreement Regarding Michelle Ropeter (Case 31-09-12)

The Board reviewed and considered the consent agreement regarding Michelle Ropeter (case 31-09-12). Dr. Franklin moved, seconded by Ms. Teed, to accept the consent agreement. Motion carried with Ms. Mason recusing.

Consideration of Consent Agreement Regarding Patricia Guarriello (Case 31-01-12)

The Board reviewed and considered the consent agreement regarding Patricia Guarriello (case 31-01-12). Ms. Mason moved, seconded by Mr. Mucha, to accept the consent agreement. Motion unanimously carried.

Discussion Regarding Treatment of Minors Statutory Provision

Ms. Davis-Oliva advised the Board that the treatment of minors' statutory provision that the Board previously drafted was not included when the bill went before the legislature, due to the opposition surrounding the bill. The Board decided not to move forward with the proposed provisions, and no further action will be taken regarding this item.

Present Certificate of Appreciation to Mr. Philip Thompson

The Board presented the Certificate of Appreciation to Mr. Thompson.

Discussion Regarding Documentation of Attempts for LCSW Supervision

Ms. Williams advised the Board that there have been inquiries coming into the Division of Professional Regulation, in regards to individuals applying by reciprocity or examination, being required to complete the documentation of attempts for LCSW supervision form. These individuals have already passed the clinical examination, and since the forms are required to be completed if one did not obtain LCSW supervision, must be reviewed by the full Board. Ms. Williams inquired as to if these individuals can be fast tracked and sent to a Board member for review, instead of waiting until the next regularly scheduled meeting. The Board advised Ms. Williams that at this time, the procedure will not change and that this topic be placed on the January agenda to review the number of applicants that this applies too.

Review Proposed Meeting Dates for 2014

The Board reviewed the proposed meeting dates for 2014. The Board will continue to meet on the third Monday of every month, unless the third Monday is a holiday, at which time they will meet on the first Monday, excluding August and December. Ms. Mason moved, seconded by Mr. Mucha, to accept the proposed meeting dates. Motion unanimously carried.

UNFINISHED BUSINESS

Discussion Regarding Proposed Statutory Revisions and Input from Stakeholders

Ms. Levinson presented her questions and concerns verbally and in writing regarding the proposed statutory revisions. Ms. Scott-Cobb encouraged Ms. Levinson to join the Legislative Committee to discuss her issues further. The Board reviewed the comments submitted by stakeholders regarding the proposed revisions.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board.

PUBLIC COMMENT

Ms. Levinson addressed the Board advising them that the Clinical Social Work Association of Delaware is no longer running and that the Association previously worked with the board to change the statute from a title act to a practice act to protect the public. Ms. Levinson referenced some of the definitions in the draft of the proposed statutory changes, such as the definition of independent practice, and requested further clarification from the Board regarding their intent.

Mr. Thompson suggested that Ms. Levinson serve on the Legislative Committee, as she has expertise and experience, which would be beneficial to the Board.

Mr. Shuford addressed the Board, informing them that it was a privilege to be the co-sponsor of Delaware State University's Town Hall Meeting regarding the proposed statutory changes. Mr. Shuford advised the Board that he has resigned from the NASW, and his term will end in November. He thanked the Board for all of their efforts in protecting the public.

Mr. Collins addressed the Board, posing the question as to why they no longer wish to have the agenda amended for clean applications. Mr. Collins advised the Board that the law requires an agenda and that there are internal policies to amend agendas. Ms. Mason advised Mr. Collins that there may be an overwhelming amount of applications added to the amended agenda and that she personally feels rushed to review the applications on the Friday before the meeting. Mr. Collins provided clarification to the Board in regards to the internal processes of the Division. At this time, Ms. Williams will not include clean applications on the amended agenda for Board review. Clean applications will be sent to the Board contact on the Monday preceding the Board meeting for review.

CORRESPONDENCE

Review Correspondence from ASWB

The Board reviewed the correspondence from the ASWB regarding a miskey of one ASWB master's examination question. Ms. Williams advised the Board that this does not pertain to the Board, as they do not approve individuals to sit for the master's examination, but wanted to make them aware of the situation.

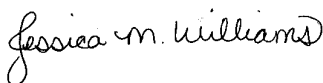
NEXT MEETING

The next meeting will be held on November 18, 2013 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Mason moved, seconded by Dr. Franklin, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 10:31 a.m.

Respectfully submitted,



Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners